

Sons of Alchemy Mileage Reimbursement Policy (9-20-2021)

Effective immediately, the Sons of Alchemy treasury is authorized to reimburse members for mileage driven to Sons of Alchemy club sanctioned events that are more than 30 miles away from Mechanicsburg, PA, carrying at least one passenger (besides themselves) who is also a club member. Reimbursement will be as follows:

Number of Member Passengers (including self)	Reimbursement Rate per Mile Driven
2	10 cents
3	20 cents
4 or more	30 cents

To request reimbursement, complete the attached form and submit to the treasurer.

Mick Spencer  
President, Sons of Alchemy

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**Sons of Alchemy Mileage Reimbursement Request**

Club Event: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Driver/Requester: \_\_\_\_\_

Other Member Passengers: \_\_\_\_\_

Total Miles Driven: \_\_\_\_\_

Requester Signature: \_\_\_\_\_ Date of Request: \_\_\_\_\_

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Treasurer Approval Signature: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Amount Reimbursed: \_\_\_\_\_ Date Reimbursed: \_\_\_\_\_